

## **GBS Malta**

### **Student Representation Policy**

#### **1. Introduction**

- 1.1 GBS Malta's Student Representation Policy has been developed to ensure that the 'student voice' is heard through both formal and informal means and focuses on the key role that student representatives play in this.
- 1.2 The aim of this policy is to ensure that students at GBS Malta are represented in its academic deliberations and decision making processes, and that every student has the opportunity to contribute to the enhancement of the quality of their learning experience on their chosen academic programme of study.

#### **2. Purpose**

- 2.1 The aim of GBS Malta with respect to student engagement and the student representative system is to:

*Ensure that students are at the centre of their learning opportunities, and that their views lie at the heart of quality enhancement of their academic programmes and learning experience.*

#### **3. The Student Representative System**

- 3.1 At least one student representatives should be elected for each class group in each cohort of students on the GBS Malta MFHEA accredited programmes of study. Student representatives are appointed for 12 months and should be elected by their cohort class group.
- 3.2 The Student Representative Committee will meet at least twice a year, according to dates given in the Committee Calendar. The Student Representative Committee will be coordinated by the Associate Dean or nominee. All student representatives will be invited to attend Student Representative Committee meetings. Where appropriate and due to the number of student representatives on any one programme of study it may be necessary to hold a Student Representative Committee for a single or small group of programmes of study.
- 3.3 Student representatives should seek the views of their student constituency (their class group) on any matters to do with their learning experience at GBS Malta.
- 3.4 Student representative matters discussed at the Student Representation Committee may be passed for consideration and action to the Programme Committee, Academic Board<sup>1</sup> and/or Executive Board, as appropriate.

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<sup>1</sup> Academic Board and Programme Committee both have student representatives as full members.

3.5 There should be at least one student representative for each GBS Malta MFHEA accredited programme of study and each cohort and classgroup within that programme of study.

3.6 The Chair of the Student Representative Committee will be elected from the members and should and, if possible, be a Student Representative. In the absence of a Student Representative the chair Associate Dean or nominee shall act as the chair.

3.7 The Terms of reference and constitution for the Student Representative Committee will be reviewed by the Student Representative Committee on at least an annual basis.

3.8 Student representatives will be given the Student Representative Handbook which helps explain their role and the support they can get from staff at GBS Malta.

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